



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

April Term

~ Minutes ~

Thursday, May 11, 2017

8:50 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Ralph Phillips	Eastern Commissioner	Present	8:50 AM
Hosea Bilyeu	Western Commissioner	Present	8:50 AM
Krista Cronin	Deputy Clerk	Present	8:50 AM
Malinda Young	Secretary	Present	8:50 AM

II. Establish Quorum

Motion/Vote - 8:50 AM Christian County Commission

Discussion - Approve Agenda

Presiding Commissioner Weter noted the presence of a quorum, and then entertained a motion to approve the regular session agenda for today, May 11, 2017 as published.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:55 AM Kay Brown- Christian County Clerk

Minutes & Financials Approval - Approve Minutes & Financials

Attendees: Leo Snelling

Presiding Commissioner Weter entertained a motion to approve the minutes from May 9, 2017. There are no financials to discuss.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:57 AM

Approve Minutes

Attendees: Leo Snelling

Presiding Commissioner Weter entertained a motion to approve the minutes from May 10, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

III. Agenda

Motion/Vote - 9:00 AM Christian County Commission

Discussion - Demolition & Abatement RFQ & RFP Bid Opening

Attendees: Leo Snelling

The Commissioners met for a bid opening for demolition and abatement. There were no bids received. Presiding Commissioner Weter entertained a motion to re-bid the demolition and asbestos abatement of 204 South 2nd St in Ozark, Missouri. There was then discussion, and Western Commissioner Bilyeu asked that the bids be due by May 25, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:15 AM

Amend Agenda

Attendees: Leo Snelling

Presiding Commissioner Weter entertained a motion to amend the agenda to include an emergency meeting at 11:35 am to address the Accounts Payable/Purchasing Requisition issues, and said we have an immediate and critical accounting issue to address.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:30 AM Christian County Commission

Discussion - August Election Ballot Language Discussion-Use and Sales Tax

Attendees: Leo Snelling, Amelia Wigton, Rance Duffy, Carrie Stephens, Karen Matthews

The Commissioners met for a discussion regarding Use and Sales Tax ballot language for the August election. Presiding Commissioner Weter said this language has to do with out-of-state vehicle purchases. There was discussion about the verbiage, and Presiding Commissioner Weter entertained a motion to approve placing on the ballot the

question of continuation of the collection of sales tax on out-of-state vehicle purchases, and to approve the ballot language as suggested by the state.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:30 AM Miranda Beadles-Highway Administrator

Discussion - Sales Tax Distribution IGA's

Attendees: Miranda Beadles, Amelia Wigton, Leo Snelling

The Commissioners met with presenter Miranda Beadles, Highway Administrator, regarding sales tax distribution intergovernmental agreements. The IGA's received were from Billings Special, City of Fremont Hills, City of Nixa, Garrison Special, City of Sparta, Village of Saddlebrooke, City of Clever, City of Highlandville, City of Ozark, Stoneshire Special, and South Sparta Special. The two missing IGA's are from Ozark Special and Selmore Special, which will be addressed when they're received. Presiding Commissioner Weter entertained a motion to proceed with signing the eleven IGA's presented regarding sales tax distribution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:45 AM Miranda Beadles-Highway Administrator

Discussion - Right of Way & Construction Easement-Parched Corn Rd

Attendees: Miranda Beadles, Leo Snelling, Amelia Wigton

The Commissioners met with presenter Miranda Beadles, Highway Administrator, regarding a right-of-way and construction easement on Parched Corn Road. Ms. Beadles said that she's received the Quit Claim Deed to the property they require for new construction of a bridge on Parched Corn Road, and a temporary easement to construct the bridge. They've also received a signed letter from Mr. and Mrs. Carriker, to which they've agreed to the terms of the agreement. Presiding Commissioner Weter entertained a motion for Christian County to approve the right-of-way and construction easement required for repair of a bridge on Parched Corn Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 11:00 AM Miranda Beadles-Highway Administrator

Discussion - MoDOT Bid

Attendees: Miranda Beadles, Amelia Wigton, Leo Snelling

The Commissioners met with presenter Miranda Beadles, Highway Administrator, regarding a MoDOT bid. Ms. Beadles said she would like to use MoDOT bid request no. 3-140214RJ to purchase new dump trucks. The quotes were as follows:

For Common One: \$129,832.00 for 4700 set-back front axle chassis, plus \$33,960.00 assembly, parts, and labor.

For Common Two: \$105,356.00 for 4700 set-back front axle chassis, plus \$33,960.00 assembly, parts, and labor.

Ms. Beadles said trade-in values are included, and recommended the Commission accept the MoDOT bid with Midway Sterling Truck Center Western Star for the purchase of three tandem axle trucks which have been budgeted for this year. Presiding Commissioner Weter entertained a motion to accept the bid for the three specified vehicles and to proceed with the acquisition of said vehicles.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 11:30 AM Kay Brown-Christian County Clerk

Discussion - Destruction of Records

Attendees: Perry Barnes, Miranda Beadles, Amelia Wigton, Pam Beltz, Lacey Hart, Karen Matthews, Todd Wiesehan, Susan Pathkiller, Ken Davis

The Commissioners met with presenter Krista Cronin, Deputy Clerk, regarding destruction of records. Ms. Cronin presented the Commissioners with a destruction list. Presiding Commissioner Weter entertained a motion to approve the destruction of records for 2017 as presented and specified by the County Clerk's office.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 11:35 AM

Emergency Session

Attendees: Perry Barnes, Miranda Beadles, Amelia Wigton, Pam Beltz, Lacey Hart, Karen Matthews, Todd Wiesehan, Susan Pathkiller, Ken Davis, Julia Maples, Captain Koch, Leo Snelling, Barb Stillings, Kathy Bray, Paula Brumfield, Norma Ryan, Kay Brown, Amy Dent, Amy Fite, Danny Gray

Presiding Commissioner Weter entertained a motion to begin the emergency session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 11:36 AM Krista Cronin, Christian County Commission

Discussion - Emergency Session

Attendees: Perry Barnes, Miranda Beadles, Amelia Wigton, Pam Beltz, Lacey Hart, Karen Matthews, Todd Wiesehan, Susan Pathkiller, Ken Davis, Julia Maples, Captain Koch, Leo Snelling, Barb Stillings, Kathy Bray, Paula Brumfield, Norma Ryan, Kay Brown, Amy Dent, Amy Fite, Danny Gray

Presiding Commissioner Weter said this emergency session has been called to address delays in the processing of requisitions, and said there was a four-step process previously adopted. Ms. Maples said on a department level they are having a challenge as they are a public safety organization, and they haven't received a requisition all week. Ms. Hart said the process is delayed because of paper documents going through the regular process and having to be entered into the accounting system. Eastern Commissioner Phillips suggested that individuals involved in the purchasing process be notified via email when it's their turn to do their part in the purchasing process in order to avoid a breakdown in communication. Presiding Commissioner Weter noted that they've anticipated some of these problems because various departments did not have a chart of accounts. Ms. Fite said the Prosecutor's office is still only using paper requisitions because they don't have the Tyler program on their computers. She said we have a late fee, and they've had to request that the credit card company remove late fees over the last two and a half years. Ms. Fite asked that a cutoff time be set so her department knows they're timely. Ms. Hart suggested submitting a request on a requisition so it's ready when the credit card bill arrives. Ms. Fite said it would not be efficient to create separate requisitions for one bill, and could create more issues later. Ms. Beadles said her department is still using only paper requisitions because they haven't received login information for Tyler, and she hasn't received a signed requisition back in two weeks or more. She said she's received numerous calls about late fees. Eastern Commissioner Phillips asked for a show of hands from departments that have incurred late fees. Six department heads raised their hands. Eastern Commissioner Phillips asked Ms. Hart if she knew we were going to go live May 1st, why didn't every office have access. Ms. Hart answered that months ago she requested PC Net to install Tyler on computers for everyone, and she thought it had been. Mr. Snelling said there are about 119 purchase orders or requisitions unaccounted for. He said many of the purchase orders have been created, but nothing has been processed in Accounts Payable because Ms. Hart input purchase orders and he didn't get them back. Mr. Snelling said the last purchase order he received back was dated May 1st, and that's what's holding Accounts Payable up. He said he's asked Ms. Hart every day for the paperwork, and she says she's not done with it. Presiding Commissioner Weter asked where the documents are at. Ms. Hart said it was returned to the Commission office, and she thinks she put them on the desk or gave them to the secretary. Western

Commissioner Bilyeu said we are hearing that vendors that no longer want to do business with us because it's too hard to get their money. Ms. Maples said this is the fourth meeting where I've voiced concerns about not having access. Eastern Commissioner Phillips said we will facilitate that to get you what you need. Presiding Commissioner Weter said we are now in recess.

10. Recess

IV. Reconvene

Motion/Vote - 1:30 PM Leo Snelling-Christian County Purchasing Director

Discussion - HR Advantage Organizational Meeting

Attendees: Leo Snelling

Presiding Commissioner Weter entertained a motion to come out of recess and continue when the presenter arrives.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 1:32 PM Krista Cronin, Christian County Commission

Discussion - HR Advantage Organizational Meeting

Attendees: Leo Snelling, Lynette Weatherford - HR Advantage

The Commissioners met with presenter Leo Snelling, Purchasing Director, regarding an organizational meeting with HR Advantage. There was discussion about the contract, which includes language County Counselor Housley recommended be added. Presiding Commissioner Weter entertained a motion to sign the contract.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu


V. Adjournment

The meeting was closed at 1:58 PM

1:58 PM

Statement

Presiding Commissioner Weter said seeing no further business we are adjourned.



Ray Weter

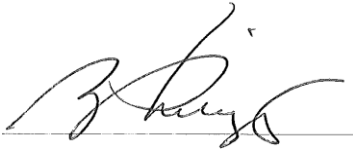
Presiding Commissioner, Ray Weter



Hosea Bilyeu

Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



Ralph Phillips

Ralph Phillips

Eastern Commissioner, Ralph Phillips